



CLUB CONSTITUTION

Preamble

Stansted Hall and Elsenham Cricket Club is an unincorporated association with unlimited liability. As a consequence the Club will not engage in any commercial trading activity and will maintain adequate insurance cover for public liability and other appropriate insurable risks for the benefit of the Club assets and the members. The members are those categories of person specified in paragraph 13 of this constitution.

1. That the Club shall be known as Stansted Hall and Elsenham Cricket Club.
2. That it shall be affiliated to the England and Wales Cricket Board (ECB) and to any other organisation deemed beneficial to its interests.
3. That the Club shall provide opportunities for all members to participate in playing cricket. Membership of the Club shall be open to all persons irrespective of ethnic origin, nationality, sexual orientation, religion or beliefs; or of age, sex or disability except as a necessary consequence of the requirements of cricket as a particular sport.
4. That its aims and objectives shall be;
 - a. To offer coaching and competitive opportunities in cricket.
 - b. To promote the Club within the local community and cricket.
 - c. To manage the Club and its services in such a way that all present and future members receive fair and equal treatment.
 - d. To ensure a duty of care to all members of the Club by adopting and implementing the ECB Safe Hands – Cricket’s Policy for Safeguarding Children and any future versions of the policy. The Club must also have a separate club safeguarding Policy Statement, as required by the ECB. The Club shall adopt and implement both the ECBs Cricket Unleashed Strategy and the ECB Club Inclusion and Diversity Policy and any future versions of these documents
 - e. To entertain bona fide guests after matches.
5. That the Club’s Conduct and Child Protection Policy together with the Club’s Equity Policy Statement shall be enshrined as part of these rules.
6. That the Club fully supports and adopts the ECB’s Anti-Discrimination Code, Equity, Diversity & Inclusion Policy and General Conduct Regulations and any future versions thereof.
7. That the Officers of the Club shall be the Chairperson, Vice-Chairperson, Treasurer, Secretary, Social Secretary, Communications Secretary, Fixture Secretary, Youth Development Officer, Welfare Officer, Cricket Club Coaching Coordinator, the Captains, the Vice-Captains, and up to eight general committee members; each to be elected annually.



Stansted Hall & Elsenham Cricket Club

8. That the management of the Club shall be vested in the Committee, consisting in the Officers of the Club each to be elected annually and such other ad-hoc co-opted members as decided by the Committee. The Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club. The Committee will be responsible for disciplinary hearings of members who infringe the club rules/ regulations/ constitution. Any such disciplinary hearing will conform to rules of natural justice and will be conducted in accordance with the provisions of this Constitution and its conduct and disciplinary policies. The Committee will be responsible for taking any reasonable action including suspension or appropriate other sanction following such hearings.
9. The quorum for committee meetings shall be six committee members present in person. The Committee to meet at least eight times annually and at such other times as necessary. In the absence of the Chairman at any Committee meeting, the Committee shall appoint a Chairman for the duration of that meeting. The Committee shall have the power to fill any vacancy among the Officers of the Club and also to co-opt. The Committee shall have the power to form sub-committees as and when required.
10. That the Committee shall have the power to elect a President of the Club, who may attend committee meetings and have full voting powers.
11. That the Committee has the power to appoint one or more members of the Committee to sign any agreement on behalf of the Club.
12. That membership shall consist of the officers and members of the club. All members will be subject to these Rules and by joining the Club will be deemed to accept these Rules, any Club Regulations and any Codes of Conduct that the Club has adopted. A Code of Conduct for Members and Guests will be displayed prominently to ensure that all Club guests and non-member volunteers are aware of the code and the requirement to abide by it.
13. That membership shall be available in the following categories: Adult playing member (over 18); Junior playing member (under 18 on May 1st); Family Member; Honorary member; Life member.
The Club Committee may refuse membership, or remove it, at their discretion but only for good cause such as conduct or character likely to bring the Club or cricket into disrepute and:
 - a. The Club Committee may only refuse to admit a new member if a resolution is passed at a meeting where the person in question has been notified in writing in advance and been given 14 days to submit written representations for the Club Committee to consider at the meeting. Appeal against a refusal of membership shall be to the Appeal Committee as detailed below.
 - b. The procedure for taking disciplinary action against a member, including removing membership, is dealt with in more detail below.
14. That membership fees and match fees will be set annually and agreed at the Annual General Meeting (AGM).
15. That membership fees will be paid in full by June 30th in the current season. Any member failing to pay the fee within this time constraint will not be considered for playing selection in any of the club teams until this fee is paid in full. No non-member shall be allowed to take



Stansted Hall & Elsenham Cricket Club

part in any game if there are a sufficient number of members wishing to play except if the Committee deem it necessary to give a prospective new member a trial.

16. That the club Treasurer will be responsible for the finances of the club. All club monies will be banked in an account held in the name of Stansted Hall and Elsenham Cricket Club. The financial year of the club will end on October 31st. The Treasurer at the AGM will present a statement of Annual Accounts. Any cheques drawn against club funds shall carry the signatures of the Treasurer plus up to two other officers.
17. That the AGM will be held in November, to elect Officers, the Club Committee, to hear and approve the Club accounts and to dispose of any other business connected with the Club. That not less than 21 days notice of such a meeting shall be sent to Officers and members by the Club Secretary. Nominations for Officers of the Committee will be sent, in writing, to the Secretary signed by a proposer and seconder not less than 7 days prior to the AGM. The nominee's consent must previously have been obtained. In the event of there being insufficient nominations in accordance with the above directive, nominations for any remaining vacancies can, at the discretion of the Chairman, be received at the AGM itself.
18. That all members have the right to vote at the AGM.
19. That the quorum for the AGM will be one-fifth of those entitled to vote at such a meeting.
20. That the Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.
21. The Club shall comply with the terms of the License to play cricket granted by the owner of both grounds (The Landlords).
22. Members their bona fide guests and visiting members of other cricket clubs will be allowed to purchase liquor in the pavilion between 6.00pm and 9.30pm on the days when matches are played at home. These hours may be modified (within permitted licensing hours) in exceptional circumstances with the permission of the landlords. A visitor's book will be kept at the Club's premises and signed by both members and their guests. The purchase and supply of liquor will be managed by a sub Committee of the Club Committee. All income from the sale of liquor will be retained in the Club. No member may introduce more than four guests in one day and no person shall be permitted as a guest at the Club on more than five times in the year without becoming a member of the Club. All members, guests, and visitors will behave in an orderly manner at all times. Any member guest or visitor behaving in an unruly manner will be asked to leave. The maximum number of people to whom alcohol will be served on any one day will be 50. No loud music will be played on the premises. Only Club members over the age of 18 will serve alcohol. Alcohol cannot be served to anyone under the age of 18 years old.
23. Any complaints regarding the behaviour of members, guests or volunteers should be lodged in writing with the Secretary.



Stansted Hall & Elsenham Cricket Club

- a. Any person that is the subject of a written complaint or appeal shall be notified of the procedures to be followed by the relevant committee in reasonable time to prepare for any hearing.
 - b. The Committee shall appoint a disciplinary sub-committee (Disciplinary Sub-Committee) who will meet to hear complaints within 21 days of a complaint being lodged. Any person requested to attend a Disciplinary Sub-Committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Disciplinary Sub-Committee has the power to take appropriate disciplinary action on behalf of the Committee, including the termination of membership or exclusion from Club premises.
 - c. The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the person against whom the complaint was made within 14 days following the hearing.
 - d. There shall be a right of appeal within 14 days of receipt of the disciplinary decision or decision to refuse membership:
 - against the Disciplinary Sub-Committee's findings or the sanction imposed or both; and
 - against the Committee's refusal to admit a new memberin either case, the Committee shall appoint an appeals committee ("Appeals Committee"). The Appeals Committee shall have a maximum of three members which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within 21 days of the Secretary receiving the appeal. The individual who submitted the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.
 - e. Disciplinary and appeals committees will follow all the latest guidelines of the club, ECB and other relevant policies and procedures.
24. That a resolution to dissolve the Club shall only be tabled at the AGM or an EGM. That a vote in favour by three-quarters of the membership shall be necessary for it to succeed. In the event of dissolution, any remaining assets of the club shall be given or transferred to one or more of the following;
- a. another registered CASC, a registered charity;
 - b. the Club's national governing body for use by them for related community sports.
25. That this Constitution will only be amended or replaced through agreement by majority vote at an AGM or EGM.
26. That the Committee of Stansted Hall and Elsenham Cricket Club shall be empowered to deal with any matter not specifically provided for in the Rules or this Constitution.
27. That Stansted Hall and Elsenham Cricket Club hereby adopts and accepts this Constitution as a current operating guide regulating the action of its members.

Adopted at the Club's AGM at Stansted Day Centre on 30 November 2022.

Signed by David Brown, Chairman

28 January 2023